You're Party Tick List

- Have a great party -

Cross out items which are not relevant to your party.
There are spaces at the bottom of the list for any extras.

Tick	Task Description	Qty	Cost
	Party Date & Time		
	Guest List		
	Theme		
	Venue		
	Invitations		
	Food Menu		
	- Chocolate Fountain		
	- Fruit Palm Trees		
	Drink List		
	- Champagne Fountain		
	Tableware		
	- Plates		
	- Cups		
	- Napkins		
	- Cutlery		
	- Table Covers		
	- Table Confetti		
	- Wall Banners		
	- Party Bags		
	- Party Poppers		
	- Party Hats		
	Music DJ – Band – Sound System		
	Décor		
	- Balloons		
	- Flowers		
	- Ice Sculpture		
	- Lighting		
	Entertainment		
	- Balloon Modelling		
	- Face Painting		
	- Clown		
	- Magician		
		Total	